



SEVENTH AVENUE SCHOOL PTO MEETING MINUTES

DATE: March 13, 2025, 7:00 p.m.

LOCATION: Seventh Avenue School, Library

- I. Call to Order & Introductions** – Meeting was called to order at 7:05.
- II. Welcome and President's Report**
 - A. Board Position Planning** – Candice reviewed current Exec Board members intending to stay/retain their positions for the 2025-26 school year (Jean/VP Ways and Means, Jen/VP School Support, Benny/First VP) and reported that Patricia Williams is retiring from Treasurer; Michelle Villar has indicated that she will run for this position. Other major needs for 2025-26 = Volunteer coordinator; Social Media coordinator; and potentially Secretary.
- III. Principal's Report**
 - Music show on 3/12 was a big success; > 300 people attended.
 - IAR testing was this past week.
 - Regarding 5Essentials – There have been 39% completion rate. End of March is the cutoff.
- IV. Teacher's Report**
 - Ms. Bielke and Ms. Mellender attended. Teachers asked about when School Supply lists needs come due, and Candice will follow up with staff about this.
- V. Sunshine Grants, Assessment and Process**
 - Discussion regarding state of finances and approach for Sunshine grants this year. General consensus among Board members and other attendees that we won't establish a per-project or overall spend at the outset and will evaluate prudent award amounts based on the specific requests that may be submitted.
- VI. Other Officer Reports**
 - A. Secretary**
 - *On a motion properly made and seconded*, the February meeting minutes were approved as presented.
 - Review of election procedures and position nominations.
 - B. Treasurer**
 - Financial Report – Patricia provided an overview of the state of finances, including latest revenue from Auction and Dine and Donate.
 - Question raised regarding the brick fundraiser and what is involved in it. Candice provided an overview, and Meredith volunteered to handle the logistics for the next school year.
 - C. First VP**
 - Dine & Donate Results – Approximately \$1000 raised to-date. Café Salsa dine and donate is 4/8/2025, the Tuesday after Spring Break.
 - Kindergarten Welcome needs
 - April 25 is the Kindergarten Tea. The Kindergarten teachers have historically reached out to the First VP for what they need.



D. Ways & Means

- Spirit Wear – Meredith inquired about how it has gone with the new vendor. Jo reports has been very easy to work with and she would recommend continuing to partner with them in future years.

E. School Support

- Mathnasium Event – More than 60 kids attended. It was very well received.

VII. Discussion Items / New Business, *if not covered above*

- Upcoming
 - Administrative Professionals Day 4/23/25. Note that it is Kathy McHugh's 30th year.
 - Teacher Appreciation Week 5/5/2025. Candice will invite Ann Marie to attend April meeting or provide an advance report on plans.
 - Sixth Grade end-of-year planning – Jo just received dates from the teachers.
 - Britney Kmiecek is going the slideshow. 5/30 (also the date of graduation)
 - Tie-dying 5/23
 - 6th grade picnic 6/4
 - Field Day – May 30.
 - Garden – Jo and Lauren have been working on various plans. Seed planting starts in May.

VIII. Open Floor

IX. Adjourn