

La Grange School District 105

701 South Seventh Avenue
La Grange, IL 60525
(708) 482-2700
www.d105.net

Empowering students to pursue their interests, talents and dreams.

Mission

La Grange School District 105's mission is to empower students to pursue their interests, talents and dreams. We believe an engaging, innovative, technological learning environment is critical to the learning success for all students. We commit to integrating technology to enrich and enhance our work and to prepare our students to be knowledgeable and responsible digital citizens. Understanding and adhering to the following guidelines and procedures is necessary for the success of the program.

Acceptable Use

Use of technology, the Internet and the school network must be in support of education and research within the educational goals and objectives of La Grange School District 105. Technology includes but is not limited to networked computers and devices; Chromebooks, iPads, cameras, e-readers, video cameras, flash drives, and printers. Transmission of any material in violation of any U.S., state, or school regulations are prohibited. This includes copyrighted material, threatening or obscene material, or material restricted by school policy or staff. The network includes the use of school devices, computers, and computer peripherals, as well as the use of school network services such as the Internet, wireless network, web services accounts, and network accounts. Students should have no expectation of computer privacy, as the school may monitor computer, email, and Internet use.

Ethical Use

As a member of the school community, I will accept responsibility for proper use of school technology and for reporting any misuse of technology. My use of school technology will meet the guidelines below:

- I will respect the privacy and dignity of students and teachers at all times. I will not use, copy, or delete another user's files, folders, or passwords.
- I will keep my own passwords private and I will not share passwords with a friend.
- I will use appropriate language by refraining from the use of profanity and insulting language. Offensive messages that originate outside of school, but disrupt the school's educational process may be subject to school consequences.
- I will comply with Illinois Law regarding cyber bullying.
- I will respect the school equipment, including an absence of vandalism or computer viruses.
- I will use software that is pre-approved by the Technology Department of District 105.
- I will use the Internet and personal electronic devices (streaming music, playing games, etc.) only with a teacher's supervision and permission. Also, only if it does not become a distraction to me or others.
- I will report any inadvertent access to inappropriate content immediately to a teacher or administrator.

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Internet Safety

The Internet provides learning opportunities to access new resources, but it also provides unique risks to students. All users should protect themselves on the school network and Internet, District 105 provides filtered access to the Internet on nearly all school devices, but to ensure my safety on the Internet, I will follow the guidelines below:

- I will not provide my personal information on the Internet such as my full name, phone number, or address.
- I will not provide someone else's personal information such as his or her name, phone number, or address.
- I will not correspond or meet with someone through the Internet without the pre-approval of a teacher or administrator.
- I will only access or download sites appropriate for school classes or activities.
- I will immediately report any technology use that makes me uncomfortable or violates school policies.

Use of Personally Owned Devices

La Grange School District 105 recognizes the importance of emerging technology that is present in iPads, tablets, ebooks, cell phones, etc. and its potential to enhance the classroom learning environment. Examples of these technology capabilities include camera and video recording, Internet access, music, etc. Teachers are encouraged to make the most of these tools to enrich classroom teaching and learning experiences. Students may only use these devices at school when granted permission by a teacher and only for educational purposes, under the following conditions:

- Students may not use the device at times or in ways that in the teacher's judgement may interfere with learning. Students will comply with teachers' directions to turn off the device or put it away. If a teacher is concerned about potentially inappropriate use, the teacher may ask to see the device.
- If the device is not allowed for educational use, it should be put away.
- The device cannot be stored in school overnight. It will need to go home at the end of the day. Personal devices need to be charged prior to bringing them to school.
- Students will not use the device to take pictures or videos while on school grounds without permission from a teacher.
- Cell phones or devices capable of photography or videography may not be used on school buses, locker rooms, changing rooms, rest rooms, nor may they be used in any situation that may cause embarrassment or discomfort to their fellow students, staff, or school visitors.

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All use of District's Electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students have no expectation of privacy in any material that is stored, transmitted, or received via the District's electronic networks. Reference Board Policy *Access to Electronic Networks* 6:235, for additional information.

School administration shall have the authority to further restrict possession of electronic devices in order to maintain the principles of Board Policy and be consistent with the unique circumstances.

I read, understand, and agree to the guidelines set forth in this Acceptable Use Policy.

Student Name: _____ Grade: _____

Students Signature: _____ Date: _____

Parent Signature: _____ Date: _____