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## Staff Appreciation Week May 6-10

Tell a teacher or staff member you care by completing and returning the following Staff Member Commendation Form!

Each of us can think of a special teacher or staff member who has made a positive impact on our lives. Many of us have never expressed our appreciation to those individuals. Others of us have waited years after graduation to do so.

Please take a few minutes to complete the following Staff Member Commendation form. We need the completed forms to your school office by Monday, May 6. Your Principal, will be sure these commendations are delivered to the appropriate staff member during Teacher Appreciation Week (May 6-10).

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**Your staff will appreciate your thoughts for years to come!!**

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**D105 Schools**  
**Staff Member Commendation**

Dear Principal:

I would like to take this opportunity to let you know how pleased I am with a member of your staff.

\_\_\_\_\_  
Staff Member

Is, in my opinion, deserving of special commendation for the following reasons:

\_\_\_\_\_ provides a stimulating and challenging educational environment that encourages quality work.

\_\_\_\_\_ demonstrates a personal interest in students' progress and overall well-being.

\_\_\_\_\_ is friendly, patient, and understanding.

\_\_\_\_\_ shows professionalism and represents our school in a positive manner.

\_\_\_\_\_ other \_\_\_\_\_.

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return to your school or have your student bring it to the office.